

(Please Print)

Congregation Name: _____

Date: ___ / ___ / 20___

Mission / Project Name: _____

501(c)(3)? Yes, Tax ID #: _____
 No

Director / Coordinator: _____

Pastor: _____

Address: _____

Website: _____

Email: _____

Phone Number: (____) ____ - _____

Purpose: _____

Amount Requesting: \$ _____

Total Project Cost: \$ _____

Proposed Timeline/Strategic Plan: _____

Beginning Date of Project: ___ / ___ / 20___

End Date of Project: ___ / ___ / 20___

Geographic Area to be Served: _____

Other Projected Sources of Income: _____



Please enclose the following (do not staple):

- Copy of IRS Determination of 501(c)(3) status, if applicable
- Copy of IRS Form 990 from the previous year, if applicable
- Roster of Board of Directors or Key Staff Members
- The current budget for the mission / project

I certify that reports will be made to PALM within **six (6) months** and **eleven (11) months** of receipt of grant funds stating:

- How the grant funds are being spent.
- The impact that the mission / project is having upon the people being served including statistics, anecdotal, and photographic data that will be suitable for publication in *The Pittsburgh Lutheran*.

I certify, to the best of my knowledge, that:

1. The congregation / mission is affiliated and in good standing with Pittsburgh Area Lutheran Ministries,
2. The funds will be used to support LCMS mission and mercy activities exclusively,
3. The congregation / mission does not support or engage in any unlawful activity,
4. If a grant is awarded to this congregation / mission, the proceeds of the grant will not be distributed to or used for any other unlawful purpose, and
5. All statements made in this application are complete and true and that the statements are made and information is given as an inducement to the grantor to approve the grant for which this application is made.

_____ / ____ / 20____
 (Director / Coordinator) (Date)

_____ / ____ / 20____
 (Pastor) (Date)

Completed forms can be submitted either to directors@palmpa.org or:

Pittsburgh Area Lutheran Ministries
ATTN: Treasurer
535 N Neville Street
Pittsburgh, PA 15213-2812

Completed forms sent by mail must be postmarked no later than **August 1st**.

